# Circular 21-07 3/12/2021

Circular: Teaching Professor Review Change, IUPUI Promotion and Tenure Guidelines

Those voting for a promotion must at least hold the rank being sought by the candidate. If committee members at lower rank than the candidate are members of a primary or unit committee, they may be present for the discussion and participate up to the point of vote. During the period of 2021-2024, associate-rank tenured professors may review and vote on candidates for teaching professor in their capacity as department chairs, committee members.

**Academic external reviewers must be at a rank higher than the current rank of the candidate** except temporarily for the rank of teaching professor as noted below, and be employed by a peer (or higher- ranked) institution. When there are highly-qualified academic reviewers who are considered top experts in the field but they do not meet the rank or peer institution guidelines, the chair must provide sufficient explanation as to why they have been selected as an appropriate reviewer.

General expectations for external assessment vary with type of appointment.

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| Lecturers | Advancement to senior lecturer | External peer review of the overall record is not required as long as a sufficient number of IUPUI peers outside the department or discipline provide an objective assessment  of teaching. |
| Advancement to teaching professor | External independent peer review is required. A maximum of two peers from other campuses of Indiana University or Purdue University may be considered external.  During the period 2021-2024, external assessors may be tenured faculty at the associate rank, or clinical or teaching  faculty at the full rank. |